



# **KENMORE STATE SCHOOL**

## **PREP YEAR BOOKLIST 2017**

This is a list of the basic requirements needed by your child to begin the new school year. This list has been carefully prepared by the teachers with specific items listed. By obtaining your pre-pack requirement through our supplier Olympia Office Products, you will obtain exactly the correct items required (saving you time and money) and also help the school raise much needed funds as Olympia Office Products pay a commission back to the school on all stationery sales through this system.

You may place your order in either of the following ways.

**Manual School Order:** Hand in to School office by 15<sup>th</sup> November 2016 for Home Delivery and School Pick Up.

### **School Pick-Up Orders available for collection Tuesday 6<sup>th</sup> December 2016**

**Website:** [www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au)

- Click on School Lists - you will need to register. Once you have registered a return email will be sent immediately back to you accepting the username and password you have selected. Click on the school lists.
- Please note that you need to **click on the + symbol** beside each item to open that item.
- Click on Primary.
- Click on Kenmore State School. You will then need to enter a password. PASSWORD is **KEN4069**
- Click on your relevant grade and commence your booklist order. Once you have completed your booklist order, you can add another booklist by clicking on book lists again and add another year level.
- When at the checkout you must select either a Home Delivery, Kenmore State School Pick Up or Olympia Office Products pick up option.

#### **Online ordering is to be completed by Tuesday 15<sup>th</sup> November for Home Delivery in December 2016.**

Orders can be placed after this date for home delivery or collection from Olympia Office Products. However, they will be packed after orders that have been placed on time have been completed. This can take between 5-15 working days.

**Home Delivery** has been subsidised by Olympia Office Products and is available at a small cost of **\$7.50 per DELIVERY ADDRESS** (regardless of the number of packs delivered). Please ensure all your family orders are placed TOGETHER, otherwise you will be charged for each pack. We DO NOT phone prior to delivery. If you are not home your order will be left in a safe dry place. Alternatively, you may choose to have your order delivered to your work address. **We do not deliver to P.O. Boxes.**

**Pick Up – Olympia Office Products (No delivery fee)** of orders is also available. You must wait until you receive an email or phone call from Olympia Office Products to advise you that your order is ready. Pick up is only available from Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains from Monday to Friday between 9.00am and 4.00pm once you have been advised that it is ready for collection.

**Pick Up – Kenmore State School (No delivery fee)** of orders is also available. You can collect your order from school on **TUESDAY 6<sup>th</sup> December 2016.**

**OLYMPIA  
OFFICE PRODUCTS**

[www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au)

Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains, Qld 4103 Ph: (07) 3275 1122, Fax: (07) 3275 1120,  
E-mail: [sales@olympiaonline.com.au](mailto:sales@olympiaonline.com.au) Web: [www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au)

**Office Hours: Monday to Friday 8.30am – 4.45pm. Christmas Office Closures: 24<sup>th</sup> December 2016 to 3<sup>rd</sup> January 2017**  
**Orders may still be placed online over this period and will be actioned upon return**

**“STUDENT COPY”  
KEEP FOR YOUR RECORDS**

**KENMORE STATE SCHOOL**

**PREP BOOK LIST 2017**

DESCRIPTION	PRICE EACH	Quantity Required	Quantity Ordered	TOTAL PRICE
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**STATIONERY**

Scrapbook 96 Page	\$ 2.25	6		
Exercise Book A4 48 Page 25mm Solid Ruled	\$ 0.90	3		
Foolscap Poly Document Wallet with Velcro Closure	\$ 1.65	1		
A4 Clipboard Folder	\$ 3.75	1		
Whiteboard Markers 4 Pack Assorted Colours	\$ 8.45	2		
Whiteboard Eraser Small	\$ 0.95	1		
Nylorite Felt Tip Markers (Pack 12)	\$ 2.20	1		
Crayon Texta Zoom Propelling(Pack 12)	\$ 6.65	2		
Glue Stick Bostik Blu Stick 35gm	\$ 3.50	5		
Eraser – Large in sleeve	\$ 0.50	1		
Exercise Book A4 Year 1 48 Page	\$ 0.90	2		
Display Book A4 20 Pocket	\$ 1.35	1		
A3 Sketch Block	\$ 3.40	1		
Highlighters (Pack of 4) (Yellow, Green, Pink, Blue)	\$ 4.80	1		
HB Pencil Faber Grip 2001 (Not Jumbo)	\$ 0.90	9		
Headset – Over ear with microphone	\$10.50	1		
Tissues (Box 180) (Delivered direct to school in bulk)	\$ 2.25	2		
Xerox A4 Copy Paper (Ream 500)(Delivered direct to school)	\$ 5.50	2		

**SUBSCRIPTIONS**

Mathletics Subscription	\$ 7.60	1		
Reading Eggs Subscription	\$ 7.60	1		

**Order Total            \$**

**Total Cost for complete pack including Subscriptions \$ 133.60**

**ALL STATIONERY AND EQUIPMENT IS REQUIRED TO BE AT SCHOOL ON THE FIRST DAY, FOR STUDENTS TO COMMENCE THEIR LESSONS.**

**PLEASE DO NOT LABEL OR COVER ANY ITEMS IN THE BOOK LIST. THE TEACHERS WILL ORGANISE THE RESOURCES AT SCHOOL.**

**ORDER FORM**  
(Detach & Return this side)

**KENMORE STATE SCHOOL**

**STUDENT NAME** \_\_\_\_\_  Boy  Girl  
(Please Tick One)

**STREET** \_\_\_\_\_ **TELEPHONE** \_\_\_\_\_

**SUBURB/TOWN** \_\_\_\_\_ **POSTCODE** \_\_\_\_\_

**PREP BOOK LIST 2017**

DESCRIPTION	PRICE EACH	Quantity Required	Quantity Ordered	TOTAL PRICE
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**STATIONERY**

Scrapbook 96 Page	\$ 2.25	6		
Exercise Book A4 48 Page 25mm Solid Ruled	\$ 0.85	3		
Foolscap Poly Document Wallet with Velcro Closure	\$ 1.65	1		
A4 Clipboard Folder	\$ 3.75	1		
Whiteboard Markers 4 Pack Assorted Colours	\$ 8.45	2		
Whiteboard Eraser Small	\$ 0.95	1		
Nylorite Felt Tip Markers (Pack 12)	\$ 2.20	1		
Crayon Texta Zoom Propelling(Pack 12)	\$ 6.65	2		
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**SUBSCRIPTIONS**

Mathletics Subscription	\$ 7.60	1		
Reading Eggs Subscription	\$ 7.60	1		

**Order Total**      \$

**Tick Box if you require all recommended quantities**  
**Total Cost \$ 133.60**

**PLEASE COMPLETE THE ABOVE ORDER FORM AND RETURN IT TO THE SCHOOL BY TUESDAY 15<sup>th</sup> NOVEMBER 2016**

**HOME DELIVERY IS AVAILABLE – DETAILS ARE ON THE BACK OF THIS ORDER FORM**

Please  
Tick  **Prepaid  
Home Delivery**

Please  
Tick  **Prepaid  
School Pick-up Order**

Please  
Tick  **Prepaid  
Olympia Store Pick Up**

**METHOD OF PAYMENT**

TICK ..... Money Order enclosed      TICK ..... Credit Card (Please complete next section)  
..... Cheque enclosed      ..... Cash  
(Please make all cheques payable to "Olympia Office Products")

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**HOME DELIVERY**

Delivery Address (if different from home address) .....  
.....  
Any special delivery instructions: .....  
.....  
.....(eg. Place to leave order/s if not home, dog problem etc)

**TOTAL OF THIS ORDER:** .....-.....

**NAMES OF ANY OTHER ORDERS PLACED:-**

.....	Year .....	Total	.....-.....
.....	Year .....	Total	.....-.....
.....	Year .....	Total	.....-.....

Please staple all of your orders together for ease of processing

**THERE IS A \$7.50 CHARGE PER DELIVERY ADDRESS** .....7.50..

**OVERALL TOTAL**      **\$.....-.....**

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**CREDIT CARD ORDER**

Name of cardholder.....  
Address.....Telephone (....).....  
Suburb/Town.....Post Code .....

Ordered By.....  
(Delete the one that doesn't apply) Charge my **VISA / MASTERCARD**

CARDHOLDER NUMBER : \_\_\_\_ / \_\_\_\_ / \_\_\_\_ / \_\_\_\_

EXPIRY DATE : \_\_\_\_ / \_\_\_\_      3 DIGIT SECURITY CODE : \_\_\_\_

CARDHOLDER SIGNATURE .....

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