



KENMORE STATE SCHOOL

YEAR 2 REQUIREMENTS 2017

This is a list of the basic requirements needed by your child to begin the new school year. This list has been carefully prepared by the teachers with specific items listed. By obtaining your pre-pack requirement through our supplier Olympia Office Products, you will obtain exactly the correct items required (saving you time and money) and also help the school raise much needed funds as Olympia Office Products pay a commission back to the school on all stationery sales through this system.

You may place your order in either of the following ways.

Manual School Order: Hand in to School office by 15th November 2016 for Home Delivery and School Pick Up.

School Pick-Up Orders available for collection Tuesday 6th December 2016

Website: www.olympiaschoolsupplies.com.au

- Click on School Lists - you will need to register. Once you have registered a return email will be sent immediately back to you accepting the username and password you have selected. Click on the school lists.
- Please note that you need to **click on the + symbol** beside each item to open that item.
- Click on Primary.
- Click on Kenmore State School. You will then need to enter a password. PASSWORD is **KEN4069**
- Click on your relevant grade and commence your booklist order. Once you have completed your booklist order, you can add another booklist by clicking on book lists again and add another year level.
- When at the checkout you must select either a Home Delivery, Kenmore State School Pick Up or Olympia Office Products pick up option.

Online ordering is to be completed by Tuesday 15th November for Home Delivery in December 2016.

Orders can be placed after this date for home delivery or collection from Olympia Office Products. However, they will be packed after orders that have been placed on time have been completed. This can take between 5-15 working days.

Home Delivery has been subsidised by Olympia Office Products and is available at a small cost of **\$7.50 per DELIVERY ADDRESS** (regardless of the number of packs delivered). Please ensure all your family orders are placed TOGETHER, otherwise you will be charged for each pack. We DO NOT phone prior to delivery. If you are not home your order will be left in a safe dry place. Alternatively, you may choose to have your order delivered to your work address. **We do not deliver to P.O. Boxes.**

Pick Up – Olympia Office Products (No delivery fee) of orders is also available. You must wait until you receive an email or phone call from Olympia Office Products to advise you that your order is ready. Pick up is only available from Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains from Monday to Friday between 9.00am and 4.00pm once you have been advised that it is ready for collection.

Pick Up – Kenmore State School (No delivery fee) of orders is also available. You can collect your order from school on **TUESDAY 6th December 2016.**

**OLYMPIA
OFFICE PRODUCTS**

www.olympiaschoolsupplies.com.au

Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains, Qld 4103 Ph: (07) 3275 1122, Fax: (07) 3275 1120,
E-mail: sales@olympiaonline.com.au Web: www.olympiaschoolsupplies.com.au

Office Hours: Monday to Friday 8.30am – 4.45pm. Christmas Office Closures: 24th December 2016 to 3rd January 2017
Orders may still be placed online over this period and will be actioned upon return

**“STUDENT COPY”
 KEEP FOR YOUR RECORDS**

KENMORE STATE SCHOOL

YEAR 2 BOOK LIST 2017

DESCRIPTION	PRICE EACH	Quantity Required	Quantity Ordered	TOTAL PRICE
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TEXTBOOKS

New Wave Maths Mentals B	\$ 11.95	1		
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STATIONERY

Exercise Book A4 Year 2 48 Page	\$ 0.90	14		
Exercise Book Grid A4 10mm Squares 48 Page	\$ 0.90	4		
Scrapbook 96 Page	\$ 2.25	4		
Document Wallet Plastic Foolscap	\$ 1.65	4		
Display Book A4 20 Pocket	\$ 1.35	2		
A3 Sketch Block	\$ 3.40	1		
Ruler Wooden 30cm	\$ 0.50	1		
Staedtler HB Lead Pencils (Pack 12) (Do not label or name)	\$ 4.80	2		
Coloured Pencils – Texta 12’s	\$ 3.85	2		
Eraser Large in Sleeve (Do not label or name)	\$ 0.50	4		
Yellow Highlighter (Do not label or name)	\$ 1.20	4		
Whiteboard Marker Blue (Do not label or name)	\$ 2.25	8		
Glue Stick UHU 40 Gram (Do not label or name)	\$ 3.30	8		
Scissors 133mm	\$ 1.95	1		
Tissues (Box 180) (Delivered direct to school)	\$ 2.25	2		
Copy Paper A4 Xerox (Delivered direct to school)	\$ 5.50	2		

SUBSCRIPTIONS

Mathletics Subscription	\$ 7.60	1		
Reading Eggs Subscription	\$ 7.60	1		

Order Total \$

Total Cost for complete pack including Subscriptions \$ 151.50

ALL STATIONERY AND EQUIPMENT IS REQUIRED TO BE AT SCHOOL ON THE FIRST DAY, FOR STUDENTS TO COMMENCE THEIR LESSONS.

ALL ITEMS ARE TO BE NAMED, UNLESS OTHERWISE SPECIFIED.

ORDER FORM
(Detach & Return this side)

KENMORE STATE SCHOOL

STUDENT NAME _____ Boy Girl
(Please Tick One)

STREET _____ **TELEPHONE** _____

SUBURB/TOWN _____ **POSTCODE** _____

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Order Total \$

Tick Box if you require all recommended quantities
Total Cost \$ 151.50

PLEASE COMPLETE THE ABOVE ORDER FORM AND RETURN IT TO THE SCHOOL BY FRIDAY 15th NOVEMBER 2016

HOME DELIVERY IS AVAILABLE – DETAILS ARE ON THE BACK OF THIS ORDER FORM

Please Tick **Prepaid Home Delivery**

Please Tick **Prepaid School Pick-up Order**

Please Tick **Prepaid Olympia Store Pick Up**

METHOD OF PAYMENT

TICK Money Order enclosed TICK Credit Card (Please complete next section)
..... Cheque enclosed Cash
(Please make all cheques payable to "Olympia Office Products")

HOME DELIVERY

Delivery Address (if different from home address)
.....
Any special delivery instructions:
.....
.....(eg. Place to leave order/s if not home, dog problem etc)

TOTAL OF THIS ORDER:-.....

NAMES OF ANY OTHER ORDERS PLACED:-

.....	Year	Total-.....
.....	Year	Total-.....
.....	Year	Total-.....

Please staple all of your orders together for ease of processing

THERE IS A \$7.50 CHARGE PER DELIVERY ADDRESS7.50..

OVERALL TOTAL **\$.....-.....**

CREDIT CARD ORDER

Name of cardholder.....
Address.....Telephone (.....).....
Suburb/Town.....Post Code

Ordered By.....
(Delete the one that doesn't apply) Charge my **VISA / MASTERCARD**

CARDHOLDER NUMBER : ____ / ____ / ____ / ____
EXPIRY DATE : ____ / ____ 3 DIGIT SECURITY CODE : ____
CARDHOLDER SIGNATURE