



KENMORE STATE SCHOOL

PREP YEAR BOOKLIST 2019

This is a list of the basic requirements needed by your child to begin the new school year. This list has been carefully prepared by the teachers with specific items listed. By obtaining your pre-pack requirement through our supplier Olympia Office Products, you will obtain exactly the correct items required (saving you time and money) to start the 2019 school year.

You may place your order in either of the following ways.

Manual School Order: Hand in to School office by Friday 7th December 2018 with full payment.

By Website:

You can order on your school website at www.kenmoress.eq.edu.au and click on the booklist link.

Or

Go to www.olympiaschoolsupplies.com.au .

Click on the Order Your Booklist banner at the bottom left of the front page and type in the access for your school which is **KENSS4** and then place your order.

By Post or in Person: Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains 4108. Office Hours are Monday to Friday 8.30am to 4.45pm (payment form on back page)

By Fax or Email: Fax (07) 3275 1120 or email at sales@olympiaonline.com.au.

Home Delivery has been subsidised by Olympia Office Products and is available at a small cost of **\$7.95 per DELIVERY ADDRESS** (regardless of the number of packs delivered). Please ensure all your family orders are placed **TOGETHER**, otherwise you will be charged for each pack. We **DO NOT** phone prior to delivery. If you are not home your order will be left in a safe dry place. Alternatively, you may choose to have your order delivered to your work address. Packing and distribution will begin on the 15th October 2018 and will continue until ALL orders are processed.

Pick Up – Olympia Office Products (No delivery fee) of orders is also available. You must wait until you receive an email or phone call from Olympia Office Products to advise you that your order is ready. Pick up is only available from Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains from Monday to Friday between 9.00am and 4.30pm once you have been advised that your order is ready for collection. This is a great option if you are going away on holidays over the Christmas period.

ALL ONLINE ORDERS ARE TO BE SUBMITTED BY (18TH DECEMBER 2018).

Orders can be placed after this date for home delivery and collection from Olympia Office Products, however, they will be picked and packed after orders that have been placed on time have been completed. This can take between 5 to 15 working days for late orders. By placing your order on time, you will be ensured that your child starts the new school year with all of their required products.

**OLYMPIA
OFFICE PRODUCTS**

www.olympiaschoolsupplies.com.au

Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains, Qld 4103 Ph: (07) 3275 1122, Fax: (07) 3275 1120,
E-mail: sales@olympiaonline.com.au Web: www.olympiaschoolsupplies.com.au

Office Hours: Monday to Friday 8.30am – 4.45pm. Christmas Office Closures: 21st December 2018 to 2nd January 2019
Orders may still be placed online over this period and will be actioned upon return. Deliveries are still made over this period.

**“STUDENT COPY”
KEEP FOR YOUR RECORDS**

KENMORE STATE SCHOOL

PREP BOOK LIST 2019

**PLEASE DO NOT LABEL OR COVER ANY ITEMS IN THE BOOK LIST.
THE TEACHERS WILL ORGANISE THE RESOURCES AT SCHOOL.**

DESCRIPTION	PRICE EACH	Quantity Required	Quantity Ordered	TOTAL PRICE
STATIONERY				
Oil Pastels (Pack 12)	\$ 2.70	1		
Display Book A3 20 Pocket	\$ 7.50	1		
A3 Sketch Block	\$ 3.65	3		
Scrapbook 96 Page	\$ 2.20	5		
Exercise Book A4 48 Page 25mm Solid Ruled	\$ 0.85	2		
Exercise Book A4 Year 1 48 Page	\$ 0.80	1		
Foolscap Poly Document Wallet with Velcro Closure	\$ 1.40	1		
A4 Clipboard Folder	\$ 3.30	1		
Whiteboard Markers 4 Pack Assorted Colours	\$ 6.95	1		
Whiteboard Eraser Small	\$ 1.10	1		
Nylorite Felt Tip Markers (Pack 12)	\$ 2.20	1		
Crayon Texta Zoom Propelling(Pack 12)	\$ 6.60	4		
Glue Stick Bostik Blu Stick 35gm	\$ 2.95	4		
Eraser – Large in sleeve	\$ 0.45	1		
Celco Scissors 133mm	\$ 1.65	1		
Highlighters (Pack of 4) (Yellow, Green, Pink, Blue)	\$ 3.70	1		
HB Pencil Faber Grip 2001 (Not Jumbo)	\$ 0.70	6		
Tissues (Box 180) (Delivered direct to school in bulk)	\$ 1.85	1		
Xerox A4 Copy Paper NOT RECYCLED (Delivered direct to school)	\$ 5.50	2		

Order Total \$

Total Cost for complete pack \$ 110.65

ALL STATIONERY AND EQUIPMENT IS REQUIRED TO BE AT SCHOOL ON THE FIRST DAY FOR STUDENTS TO COMMENCE THEIR LESSONS.

ORDER FORM
 (Detach & Return this side)

KENMORE STATE SCHOOL

STUDENT NAME _____ Boy Girl
 (Please Tick One)

STREET _____ **TELEPHONE** _____

SUBURB/TOWN _____ **POSTCODE** _____

PREP BOOK LIST 2019

DESCRIPTION	PRICE EACH	Quantity Required	Quantity Ordered	TOTAL PRICE
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STATIONERY

Oil Pastels (Pack 12)	\$ 2.70	1		
Display Book A3 20 Pocket	\$ 7.50	1		
A3 Sketch Block	\$ 3.65	3		
Scrapbook 96 Page	\$ 2.20	5		
Exercise Book A4 48 Page 25mm Solid Ruled	\$ 0.85	2		
Exercise Book A4 Year 1 48 Page	\$ 0.80	1		
Foolscap Poly Document Wallet with Velcro Closure	\$ 1.40	1		
A4 Clipboard Folder	\$ 3.30	1		
Whiteboard Markers 4 Pack Assorted Colours	\$ 6.95	1		
Whiteboard Eraser Small	\$ 1.10	1		
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Xerox A4 Copy Paper NOT RECYCLED (Delivered direct to school)	\$ 5.50	2		

Order Total \$

Tick Box if you require all recommended quantities
Total Cost \$ 110.65

PLEASE COMPLETE THE ABOVE ORDER FORM AND RETURN IT TO THE SCHOOL BY 7TH DECEMBER 2018

HOME DELIVERY IS AVAILABLE – DETAILS ARE ON THE BACK OF THIS ORDER FORM

Please Tick **Prepaid Home Delivery**

Please Tick **Prepaid Olympia Store Pick Up**

METHOD OF PAYMENT

TICK Money Order enclosed TICK Credit Card (Please complete next section)
TICK Cheque enclosed TICK Cash
(Please make all cheques payable to "Olympia Office Products")

HOME DELIVERY

Delivery Address (if different from home address)
.....
Any special delivery instructions:
.....
..... (eg. Place to leave order/s if not home, dog problem etc)

TOTAL OF THIS ORDER:-.....

NAMES OF ANY OTHER ORDERS PLACED:-

.....	Year	Total-.....
.....	Year	Total-.....
.....	Year	Total-.....

Please staple all of your orders together for ease of processing

THERE IS A \$7.95 CHARGE PER DELIVERY ADDRESS7.95..
OVERALL TOTAL **\$.....-.....**

CREDIT CARD ORDER

Name of cardholder.....
Address.....Telephone (.....).....
Suburb/Town.....Post Code
Email.....
(Delete the one that doesn't apply) Charge my **VISA / MASTERCARD**

CARDHOLDER NUMBER : ____ / ____ / ____ / ____
EXPIRY DATE : ____ / ____ 3 DIGIT SECURITY CODE : ____
CARDHOLDER SIGNATURE
